

MAPP Meeting Reimbursement Information

From The Restated Agreement:

11.4.6 Reimbursement of Expenses — *MAPP shall reimburse the reasonable out-of-pocket expenses incurred in connection with attendance at meetings of committees, subcommittees and task forces, of a Representative or alternate Representative, but not both, serving on such committee, subcommittee or task force; provided, however, that no reimbursement shall be provided for expenses incurred in connection with attendance at meetings of committees comprised of Representatives of all the Members; and provided, further, that the reimbursement provided to a Member in any one fiscal year shall not exceed its total dues and fees (other than user fees) for that year.*

Meetings not included for expense reimbursement are: The Regional Transmission Committee (RTC), Pool Committee (PC), and any MAPP Member meetings (most commonly the MAPP Member Annual Meeting).

The procedure is that attendance is taken at the meeting on an attendance sheet (See the sample below). The committee member notes the mode of travel, number of hotel overnights, and the name of the Hotel. MAPPCOR accounting then reimburses the company a set amount for travel expenses (based on car or air travel, number of nights in the hotel, etc.). This amount is deducted from the member assessment the following quarter.

Sample Attendance Form

MAPP COMMITTEE ATTENDANCE

Name of Group Meeting: _____

MAPPCOR Secretary: _____

Date of Meeting: _____ **Location:** _____

Length of Meeting: _____

Name	Affiliation	Travel Means	Over-Nights	Name of Hotel	Leave Early